

## **KMS SIT Meeting Minutes**

**September 20, 2022**

**Attendance:** Ms. George, Mr. Sudimack, Ms. Anderson, Ms. Mateen, Ms. Cafero, Ms. McCain, Ms. Spontak, Ms. Carrothers, Ms. Dewalt, Ms. Goodrum, and Ms. Curns

### **School Navigator Data**

#### **Duties of the School Improvement Team**

- Facilitates the development of the School Improvement Plan.
- Uses data as the driving force to create programmatic instructional change.
- Monitors, assesses, and amends the School Improvement Plan, as needed.
- Advances policies and procedures that enhance achievement and meet educational, safety and parent involvement goals.
- Facilitates communication within the Professional Learning Community.
- Builds the capacity of the school to address parent and staff concerns.

#### **Improvement Team Membership**

- Composition of Staff Membership:
  - Members of the staff
- Composition of Parent Membership
- Frequency of meetings:
  - Monthly

#### **Term of Service:**

Minimum of 1 year and maximum of 3 years

#### **Leadership Positions**

- Chairperson
- Co-Chairperson
- Recorder
- Timekeeper

- Team Members

**NCStar:**

How to find it? [www.indistar.org](http://www.indistar.org)

Username: GuestS16777

Password: GuestS16777

**Future Meetings:** We will meet monthly at 8:00 a.m. Next meeting is 10/26/2022.